



Birthday Party Request Form

Date Requested: _____ Time: _____

Parent's Name: _____ Cell #: _____

Address: _____ City: _____ Zip Code: _____

Birthday Child's Name: _____ Child's Age: _____ Number of people _____

Email: _____

- Balloon Animal Party \$375 Create Your Own Party (starting at \$190)
 Gymnastics Party \$200 Dodgeball Party \$190 Sports & Game Party \$190
 Room Upgrade \$50 # over Guest Minimum of 12 _____ x \$8.00 each = _____

A \$50 deposit is due to secure your desired date. The remaining balance must be paid at least 2 weeks prior to the date of the party.

Birthday Party Policies: Parties are geared towards 3-10 year-old children with a maximum of 5 adult supervisors. All parties are 2 hours long with 1 hour in the gym or gymnastics area for the activity and 1 hour in the room for food and gifts. **See back of page for descriptions.** Party does not include cake, plates, napkins, tablecloths, candles, or matches. You are welcome to bring your own. Parties are scheduled on a first come first served basis and should be scheduled a minimum of 2 weeks in advance. Parties will be reserved upon approval of the supervisor and full deposit. Full payment needs to be made at least 2 weeks before the party. Three day notice must be given to reschedule or cancel. If cancellation is not given with the three days' notice, a \$25 service charge will be applied. Rescheduling fee is \$10. All children, other than the birthday child, are considered a guest of the party, regardless of age. Party fee is for 12 children, the birthday child is free. Additional guest \$8 per child. A final count is due five days prior to the event. Once a count is given, the number of guests to pay for will not be decreased, but you may increase the number of guests up to three days prior to the party.

Parent Signature: _____

OFFICE ONLY – Facility Supervisor Approval: _____ Date: _____

Party Date: _____ Party Time: _____ Party Type: _____

Total # of guests: _____ Additional # of Child Guests of 12 Minimum: _____ x \$8= _____

Room Usage: Iris A Iris B Gym North Gym South Gymnastics Studio B/C

	Amount Due	Date Due	Paid by:	Check #	Date Paid	Staff Initials
Deposit Due	\$50.00		C K Card			
Balance Due			C K Card			
Misc. Add On						
TOTAL						

Staff Assigned: _____

Birthday Party Packages

Party fee is for 12 children—Birthday Child is free. Additional guests
\$8 per child

Package includes: Two hour party with staff in the Iris A Room

Sports and Games Party **\$190**

A perfect party for a young sports fan! At this party, relays, games and open gym time will keep those party-goers busy. Gym shoes required.

Create Your Own Theme Party

Starting at **\$190**

Our staff will work with you to create a memorable party including games, activities and crafts based on your theme.

Gymnastics Party **\$200**

Get ready to tumble into an unforgettable gymnastics birthday party! The fun kicks off with an hour of action on a thrilling obstacle course designed to entertain and delight. From balancing and climbing to rolling and stretching, it's a high-energy adventure that will have everyone flipping with joy. After conquering the course, the celebration continues in the party room for 1 more hour!

Dodgeball Party **\$190**

Get ready for an action-packed dodgeball birthday celebration that's all about fun, teamwork, and energy. This exciting event is perfect for everyone to join in the games, cheer on their friends, and celebrate together in style. From thrilling dodgeball matches with fun twists to a lively atmosphere filled with laughter, there's something for everyone to enjoy. Bring your game face, comfy sneakers, and your best dodgeball moves!

Balloon Animal Party **\$375**

Balloon Animals ... They're a huge hit at birthday parties! And now your party can have balloon animals being made non-stop for 45 minutes by the Magic Team of Jensen Entertainment. Dogs, butterflies, swords, giraffes, etc. And the kids will do more than just play with the balloons. They'll also get to decorate their animals with stickers and markers. And at the end of the party all the kids will get to take home their very own collection of assorted balloon animals. Appropriate for ages 3 and up.

Need a larger room?

If you need a larger room for your birthday party... rent either Iris B or Studio B/C for an additional **\$50 per hour**. Iris B and Studio B/C offers 6 foot tables with chairs and set up and take down services. *It is recommended to upgrade for parties of 30 or more people.*

Facility Rental Guidelines

- Outside food or drink must be approved by the Itasca Park District
- The Lessee agrees to follow all federal, state and local laws and regulations.
- No alcohol is permitted.

I have read the Facility Rental Guidelines. As the Lessee, I am aware it is my responsibility to follow the Facility Rental Guidelines put forth by the Itasca Park District for the duration of the rental. It is fully understood and agreed by the parties that the Lessee guarantees to defend, indemnify and hold harmless the Itasca Park District, its officers, employees, volunteers and agents against any and all liabilities, claims, damages, losses, costs and expenses (including reasonable attorneys' fees) arising indirectly or directly in connection with or under, or as a result of this Agreement.

Signature: _____ Date: _____

Effective 9/5/2025